



Group Name:

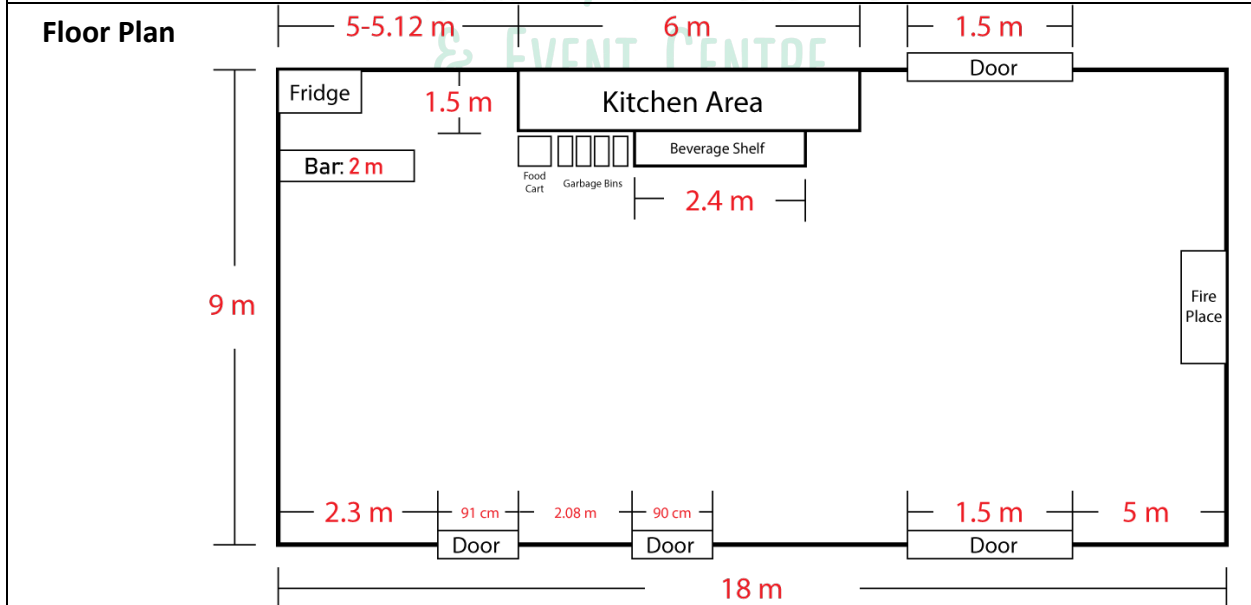
Edited by:

Update on:

Version:

| Start Date                     | Time | End Date | Time |
|--------------------------------|------|----------|------|
| <b>Additional Instructions</b> |      |          |      |
| 1.                             |      |          |      |
| 2.                             |      |          |      |
| 3.                             |      |          |      |
| 4.                             |      |          |      |
| 5.                             |      |          |      |

Upload your layout here  
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### Rental Details

| Services           | Y / N | Qty. | Additional Instructions |
|--------------------|-------|------|-------------------------|
| AV Equipment       |       |      |                         |
| Flip Charts        |       |      |                         |
| Podium             |       |      |                         |
| Interior Fireplace |       |      |                         |
| Rectangle Tables   |       |      |                         |
| Round Tables       |       |      |                         |
| Foldable Chairs    |       |      |                         |
| Regular Chairs     |       |      |                         |
| Coffee/Tea         |       |      |                         |